

1 **Bainville K-12 Schools**

2

3 **PERSONNEL**

5334

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5 Vacations

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7 Classified and twelve-(12)-month administrative employees will accrue annual vacation leave  
8 benefits in accordance with §§ 2-18-611, 2-18-612, 2-18-614 through 2-18-617 and 2-18-621,  
9 MCA. Nothing in this policy guarantees approval for granting specific days as annual vacation  
10 leave in any instance. The District will judge each request for vacation in accordance with  
11 staffing needs.

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13 Employees are not entitled to any vacation leave with pay until they have been continuously  
14 employed for a period of six (6) calendar months.

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18	Legal Reference:	§ 2-18-611, MCA	Annual vacation leave
19		§ 2-18-612, MCA	Rate earned
20		§ 2-18-617, MCA	Accumulation of leave – cash for unused – transfer

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22 Policy History:

23 Adopted on: 2/25/08

24 Reviewed on:

25 Revised on: