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3 **Harassment Reporting Form for Students**

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5 School \_\_\_\_\_ Date \_\_\_\_\_

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7 Student's name \_\_\_\_\_

8 *(If you feel uncomfortable leaving your name, you may submit an anonymous report, but*  
9 *please understand that an anonymous report will be much more difficult to investigate.*  
10 *We assure you that we'll use our best efforts to keep your report confidential.)*

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12 • Who was responsible for the harassment or incident(s)? \_\_\_\_\_

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15 • Describe the incident(s). \_\_\_\_\_

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19 • Date(s), time(s), and place(s) the incident(s) occurred. \_\_\_\_\_

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23 • Were other individuals involved in the incident(s)?  yes  no  
24 If so, name the individual(s) and explain their roles. \_\_\_\_\_

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29 • Did anyone witness the incident(s)?  yes  no  
30 If so, name the witnesses. \_\_\_\_\_

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35 • Did you take any action in response to the incident?  yes  no  
36 If yes, what action did you take? \_\_\_\_\_

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41 • Were there any prior incidents?  yes  no  
42 If so, describe any prior incidents. \_\_\_\_\_

43  
44  
45  
46 Signature of complainant \_\_\_\_\_

47  
48 Signatures of parents/legal guardians \_\_\_\_\_