

1 **Bainville K-12 Schools**

2  
3 **STUDENTS**

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4  
5 Foreign Exchange Students

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7 The District finds that foreign exchange students add to the richness of the high school setting for  
8 both District and foreign students. Thus, the District is willing to enroll a manageable number of  
9 foreign exchange students.

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11 To protect the interests of the District and students, the District has adopted the following  
12 policies (it should be remembered that foreign exchange students are educated at the expense of  
13 the taxpayers of the District and the state of Montana):

- 14  
15 1. The foreign exchange student must be eighteen (18) years of age or younger at the time  
16 of enrollment;
- 17  
18 2. The foreign exchange student must reside with a legal resident of the District. Exceptions  
19 may be granted.
- 20  
21 3. The foreign exchange student must have sufficient knowledge of the English language to  
22 enable effective communication and to use instructional materials and textbooks printed  
23 in English.
- 24  
25 a. The District may administer an English proficiency test of its choosing, which  
26 will supersede all other tests.
- 27  
28 b. If an organization places a student who, on arrival, is deemed by the District to be  
29 deficient in English language proficiency, the organization will either terminate  
30 the student's placement or provide and pay for tutorial help until the student  
31 reaches proficiency, as determined by the District.

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33 Academic Standards and Graduation

- 34  
35 1. A foreign exchange student will be expected to meet all appropriate standards required of  
36 any student enrolled in the District.
- 37  
38 2. Foreign exchange students may not graduate or receive a diploma from Bainville High  
39 School. However, they may participate in ceremonies and receive a certificate of  
40 attendance.

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42 Orientation by the Exchange Organization

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44 1. Orientation, both pre-departure and upon arrival in the United States, must be provided to  
45 the exchange student.
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- 4 2. Orientation must also be provided to the host family in advance of the exchange student's
- 5 arrival. The family should be advised of potential problems in hosting an exchange
- 6 student and provided with suggestions for coping with these problems.
- 7
- 8 3. The student's host family and the District must be provided written information which
- 9 includes at least:
- 10
- 11 a. Name, address, and phone number of both local and area coordinators for the
- 12 exchange organization.
- 13
- 14 b. A twenty-four-(24)-hour emergency telephone number for immediate assistance
- 15 by the exchange organization.
- 16

### 17 Supervision

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- 19 1. The sponsoring foreign student exchange organization must assume the final
- 20 responsibility of resolving problems, including, if necessary, the changing of host
- 21 families or the early return home of the exchange student because of personal, family, or
- 22 school difficulties.
- 23
- 24 2. The sponsoring foreign student exchange organization must contact the exchange student
- 25 and host family periodically throughout the exchange visit to ensure that problems are
- 26 dealt with promptly and effectively.
- 27
- 28 3. The host family must be available and willing to meet with school personnel when
- 29 functions or conditions require it.
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### 31 Student Opportunities and Responsibilities

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- 33 1. Required Courses. Foreign exchange students will be expected to enroll in the following
- 34 academic classes while attending Bainville High School:
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- 36 a. One (1) English class;
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- 38 b. One (1) United States history class or one (1) government class;
- 39
- 40 c. Maintain enrollment in at least six (6) classes.
- 41
- 42 2. Athletic Program. Foreign exchange students are eligible to participate in the Bainville
- 43 High School Activities Program. Guidelines for participation are set by District policy
- 44 and by the Montana High School Association, as follows:
- 45
- 46 a. RECOGNITION. The student must be a participant of an "official Foreign

Exchange Program” as defined in the publication from the National Association of Secondary School Principals, entitled, “Advisory List of International Educational Travel and Exchange Programs.”

- b. GRADUATION. The student cannot have graduated or received a diploma in his/her own country.
3. Student Fees. Foreign exchange students are expected to pay all yearbook fees, lab fees, prom tickets, athletic fees, cap and gown fees, lunch prices, and all other school-incurred expenses that are expected of other students enrolled in Bainville High School.
4. Achievement and Discipline. Foreign exchange students must maintain passing grades in all classes, follow rules and regulations of District student policies, and show satisfactory discipline and attendance. Failure to comply with these expectations may result in dismissal of the student from the District Foreign Exchange Program.
5. Scholarship(s). The District will not include names of foreign exchange students in its formal class-rank listing based on cumulative grade point average, nor will foreign exchange students be eligible to apply for any local scholarship.

#### Placement Quotas for Foreign Student Exchange Organizations

1. Bainville High School will accept individually sponsored exchange students, on a first-come, first-served basis.
2. The fact that a foreign exchange organization has located a host family within the District does not infer the District will automatically enroll the student. While the organization may develop such an agreement with a host family, the family should be advised it is contingent upon admission to Bainville High School.

Legal Reference: 20 U.S.C. 221, et seq. Foreign and Exchange Students

#### Policy History:

Adopted on: Spring 2004

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Revised on: