

1 **Bainville K-12 Schools**

2
3 **PERSONNEL**

5235

4
5 Video/Audio Security Monitoring – Employees

6
7 The Board authorizes use of video/audio monitoring devices on District property, to ensure the
8 health, welfare, and safety of employees, students, and visitors to District property and to
9 safeguard District facilities and equipment. Video/audio monitoring devices may be used in
10 locations deemed appropriate by the Superintendent.

11
12 The Superintendent and Principal shall be the only parties authorized to access the video/audio
13 security monitoring system. The Superintendent may include the Board, as a quorum, to view
14 any video as deemed necessary.

15
16 The District shall notify employees, students, and the public, through student/parent and
17 employee handbooks, that video/audio security monitoring may occur on District property. A
18 notice will also be posted at the main entrance of the school building indicating that use of such
19 equipment.

20
21 All individuals who violate Board policies, administrative regulations, building rules, or law
22 shall be subject to appropriate disciplinary action and may be referred to law enforcement
23 agencies.

24
25 Video/audio recordings of violations of Board policies, administrative regulations, building
26 rules, or law may become part of an employee’s personnel record. The District shall comply with
27 applicable state and federal laws related to record maintenance and retention.

28
29
30
31 Policy History:

32 Adopted on:

33 Revised on: 2/25/08