

5 Lesson Plan

7 To ensure proper planning and continuity of instruction, the Board requires that each teacher
8 prepare lesson plans for daily instruction. Lesson plans should be written for a week in advance
9 and should be as thorough and accurate as possible. The format for the lesson plan will be
10 specified by the Superintendent and will be reviewed on a regular basis. The lesson plans must
11 be readily available, when a substitute teacher is needed.

15 Policy History:

16 Adopted on:

17 Reviewed on:

18 Revised on: Fall 2003; 2/25/08